

ABC Electrician Enrollment and Registration Process

All students must apply to both ABC and COS for Fall 2009 enrollment. Registration for ABC classes ends on August 1, 2009.

1. Complete COS application process – see below
 - a. Print out confirmation of application with COS
2. Complete ABC Application form - attached
 - a. Employee completes pages 1 and 2 (required)
 - b. Employer completes page 3 (required)
3. Submit completed application and copy of COS enrollment confirmation to ABC
4. ABC will provide Proof of Enrollment Letter to employer for attachment to State Application
5. Complete Application for New Registration of Electrician Trainee and submit with Proof of Enrollment Letter to state with state fees
 - a. We are approved school #122 – College of Sequoias/Associated Builders and Contractors, Central California Chapter
6. Company Representative registers employee for class on line at www.abccentralcal.org under Calendar of Events on date for class start in August and again in January
7. Employee registers for class on line with COS (College of Sequoias) for Employees are responsible for paying all COS fees for the course being attended. If a company wishes to have the college bill them directly please advise ABC who will provide the list of names to the college for the company.
8. Students accepted into the state approved electrical training program must attend ABC orientation at the ABC facility on the first night of class.
9. **Per COS requirements, students who do not attend the first night of class will be dropped from the program.**
10. Company will be billed as follows:
 - a. Electrical I Fees
 1. Admin Fee for registration is \$30.00/semester and includes annually one Proof of Enrollment letter for Semester I students. Additional Proof of Enrollment are \$75.00/per student
 2. Seat Fees are \$175.00/month
 3. Electrical I – Semester I Book fees are \$250.00 billed to the company as each book is given to the student throughout the semester
 4. Students are required to bring to class the NEC Code book
 5. ABC does not accept book returns.
 6. *Fees are subject to change
 - b. Electrical II Fees
 1. Admin Fee for registration is \$30.00/semester and includes annually one Proof of Enrollment letter. Additional Proof of Enrollment are \$75.00/per student.
 2. Seat Fees are \$175.00/month
 3. Electrical II Book fees are \$220.00 for Semester II billed to the company as each book is given to the student throughout the semester
 4. Students are required to bring the NEC Code book.
 5. ABC does not accept book returns.
 6. *Fees are subject to change
 - c. Electrical III Fees –
 1. Admin Fee for registration is \$30.00/semester and includes annually one Proof of Enrollment letter. Additional Proof of Enrollment are \$75.00/per student.
 2. Seat Fees are \$175.00/month
 3. Electrical III Book fees are \$250 billed to the company as each book is given to the student throughout the semester
 4. Students are required to bring the NEC Code book.
 5. ABC does not accept book returns.
 6. *Fees are subject to change

7. Electrical IV Fees –
8. Admin Fee for registration is \$30.00/semester and includes annually one Proof of Enrollment letter. Additional Proof of Enrollment are \$75.00/per student.
9. Seat Fees are \$175.00/month
10. Electrical IV Book fees are \$300 billed to the company as each book is given to the student
Students are required to bring the NEC Code book.
11. ABC does not accept book returns.
12. *Fees are subject to change

COS Enrollment Process – Electrical Students

www.cos.edu

Click the word **admissions**

Click **apply to COS**

Click on **CCCApply** in step 1

Students may need to also complete step 2 – orientation

(COS fees are the responsibility of the student)

The average student cost is \$99.00 + \$10.00 for the Orientation ½ unit fee

- **Students who are not considered residents of California for the specified time will be charged out of state student fees.**
- **The orientation is a one time completion**
- **Students must be added to or dropped from a class according to COS guidelines**
 1. **If the student is no longer affiliated with a member company and does not wish to continue with the training – the student must contact COS to drop the class. Students that do not official drop the class by the drop date may receive an “F” on their permanent transcript.**

Students wanting to earn an AA/AS degree must complete assessment, orientations, and student education plan

Students will need the following:

Social security number

High School name and date of graduation or equivalency (Students who have not graduated and do not have equivalency can still register

College name and dates of attendance.

The student will then click “next” and complete the next page continuing the same process until all of the student information has been entered and finally will select the “Submit” button to complete the enrollment process.

Please contact April Vodopija at 661-392-8729 if you have any questions.

Thank you,

April Vodopija

Director of Training

ABC Central California Chapter

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661-392-8729 x112

visit our website: www.abccentralcal.org